NorPEN Executive Teleconference

September 1st 2016

Present: Helle Kieler (chair), Jesper Hallas, Leena Saastamoinen, Helga Zoega (note keeper), Lotte Rasmussen (PhD student representative), Shahram Bahmanyar (Stockholm meeting representative), **Absent:** Svetlana Skurveit, Sirpa Hartikainen, Morten Schmidt

1. Approval of notes from last TC, June 2016 (HK, MS)

Approved and can now be published on the NorPEN website.

2. Stockholm meeting and course, Nov 2016 – update (SB, HK)

Conference is now open for registration online at the NorPEN website. Registration fee is1500 SEK fee. Program already on NorPEN website.

The PharmacoepisSLAM will take place on the 1st conference day and consists of 12 presentations (3 minute presentation + 6 minute discussion). Please encourage colleagues to send in abstracts.

Deadline for abstracts is October 31st. Please see further information at the NorPEN website.

Agreed that the Executive committee will take part in the reviewer process for abstracts with Stockholm meeting committee.

The PharmacoepiSPRINT will take place on the 2nd conference day and consists of a workshop where important pharmacoepidemiology questions or methods issues are discussed. We need topics for these workshops. Shahram will send out an email to executive members and request 1-2 ideas from each of us to then select as topics for this event.

On the last conference day we have time for 3-4 NorPEN presentations to introduce ongoing or new projects within the NorPEN collaboration. Open for suggestions here.

Course is organized in collaboration with another section of KI than the organization of the conference. The on-line registration will open soon. The course is focused on exposure definitions and propensity scores. Course fee is 2600 SEK. Please let students, post docs, colleagues and other around you know about the course.

 Proposal to incide Sigrun Alba Johannesdottir, PhD student at Aarhus University, Denmark and board member of the Danish Society for Pharmacoepidemiology as substitute for Lotte as student representative (LR, MS)

Agreed.

4. Ex Com appointment 2016 for FI, NO, SE and Nat Soc (HK)

This year Norway, Sweden and Finland have the possibility to nominate new to NorPEN Executive board members or have current representatives from these countries continue their roles. Executive board members from these countries should send out message before mid-September to each all participating research centers in their country and request replies with nominations before beginning of October (according to bylaws). Discuss nominations at next TC.

5. Next NorPEN meeting in Finland 2017 (SH, LS)

Will be held in Helsinki. Need to decide dates before next TC (November 16th-17th?). Finnish representatives will start discussion regarding costs and possibility of course in connection with meeting.

6. Next TC/board meeting in Stockholm

Thursday, October 6th 2016 at 14-15 CET (12 in Iceland, 15 in Finland)

7. AOB (all)

Suggested to hav a social activity event one evening during Stockholm course for participating students. Shahram, Lotte and PhD student at KI will discuss and organize via email.